

INFORMATION FOR ADMISSION

1. Admissions are made provisionally to Class XI immediately after the current year's ICSE Examinations. These admissions will be confirmed only after the receipt of the ICSE/ Secondary Board Results of the students provisionally admitted
2. All questions/information in the proforma must be answered and the required documentation provided. **Incomplete forms and lack of required documentation will lead to automatic disqualification of the applicant.**
3. The complete application form and required documentations along with a demand draft of Rs. 1000 /- (one thousand) in favour of 'The Principal, Goethals Memorial School' payable at 'Kurseong' may be sent to the school office from 1st March 2018 onward.

*****Completed Bio-Data Form and submitting Requirement Documentations do not entitle/guarantee an applicant a place in the school.***

4. Any attempt to use friends or influential people in procuring recommendations for admission will lead to automatic disqualification.
5. Parents are warned that they may be approached for a "Donation" or a "Professional Fee" to guarantee admission for their child. Please do not deal with such persons. No donations are accepted and admissions are in the hands of the school management and are based solely on **MERIT**.
6. The cost of this form along with a copy of the Prospectus is **Rs.1000.00 (one thousand)** only and should be paid in demand draft or ATM Swipe.
7. The Office does not take CASH for any payments.
8. Day Scholar applicant must be from Kurseong Sub-division and Sonada. Girl applicant must apply for Day scholar. Boarding facility is available only for boy applicant.
9. **ORIGINAL DOCUMENTS MUST BE BROUGHT AT THE TIME OF TEST / INTERVIEW**

DOCUMENTS REQUIRED

Copies of all Original documents must be attested by a Gazetted officer.

1. **Xeroxed Copy of the School Class IX and Class X PROMOTION REPORT CARD** (Provisional admission is given subject to the applicant passing the ICSE or corresponding Board Examination.)
2. **Character Certificate** from the previous school.
3. Proof of Age : Original & Xerox copy of ICSE / CBSE / WBBSE / OTHER admission card (Attested copy)
4. Baptism certificate of applicant (if applicant is a Catholic)
5. Parents Residential Certificate (only for Day scholar)
6. Six Passport Size Photographs to be kept ready.

10. An Admission Fee and the 1st installment of Fees are to be paid to complete the process of Provisional Admission.

ADDITIONAL DOCUMENTS TO BE SUBMITTED TO COMPLETE THE ADMISSION

- a) Original Transfer Certificate of the School last attended
 - b) Xeroxed attested copy of the ICSE / CBSE / MP/ other Examination
 - i. Statements of Marks
 - ii. Pass Certificate
 - iii. Admission Card and
 - iv. Registration Certificate
 - v. Migration Certificate if a Student is transferring from other board
11. The following forms are to be collected from the School office and return to the School:
 - a) Medical Form
 - b) Personal Profile Form
 12. **Admission Test will be held for**
 - a) **Science:** Physics, Chemistry & Mathematics (if opted)
 - b) **Arts:** English Language